

Board of Trustees

Regular Meeting Minutes

Date: Wednesday, June 17, 2026

Call to Order

Held in-person at Library

Meeting called to order 7:04 pm by S. Burke.

Members Attending: S. Burke (President), S. Bednar (Treasurer), J. Esbenshade, M. Mooshian. A. Tanega

Also Attending: A. Timlin (Director), B. Howe (Assistant Director)

Absent: L. Reinsfelder (Vice President), P. Deibler, D. Boone

Welcome and Introduction of Guests

- There were no guests in attendance.

Approval of Agenda

- Motion to approve 06/17/2026 Regular Meeting Agenda - MOVED (S. Bednar), SECONDED (M. Mooshian) and APPROVED.

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Approval of Minutes of Previous Meetings

- Motion to approve the 05/20/2026 Regular Meeting Minutes - MOVED (J. Esbenshade), SECONDED (S. Bednar) and APPROVED.

Current Business

- **Treasurer Report** (S. Bednar)
 - The Treasurer's Report was presented and, after a MOTION (J. Esbenshade) and SECOND (M. Mooshian), the report was ACCEPTED.
 - Sarah will be following up with PNC regarding updating the credit card.
 - Sarah presented a summary of the budget process that will be forthcoming.
- **Director's Report** (A. Timlin)
 - Director's Report was presented.

- Vote Yes for libraries is officially under way. Petition sheets will be sent out shortly. If the ballot passes, ELANCO's income will potentially increase 50-150 percent.
- Director attended the Director's meeting June 5th. There will be an updated digital catalog system in September. September 3rd is the official migration date. Sierra will be replaced with Spark.
- Fines will be changing to patron type versus item type. Library cards will now be available to children from birth versus age 5.
- September 14th fines will be standardized to 30 cents throughout the system for book fines.
- **Assistant Director's Report (B. Howe)**
 - The Assistant Director's Report was presented.
 - Kindergarten Play and Learn will be held on Wednesdays in July.
 - Summer Reading Kickoff went well, as of today 716 attendees have registered.
- **Marketing/Fundraising/Special Events Committee Report (S. Burke)**
 - The marketing and fundraising report was submitted.
 - There will be two September baskets for auction in the library, one a Fall/Pumpkin theme and one a Car Care theme.
 - Annual Appeal letter will be mailed in August.
 - Grocery Outlet will try and raise \$3,000 in coordination with Library Card Sign Up month in September.
 - Bingo will be on November 1 at the American Legion Hall in New Holland.
 - The Friends donated \$3500 on 6/16/2026 and the library received \$1200 from the author event held by the Council of Friends.
 - Grant update: ELANCO did not receive AARP nor Pizza Hut grants. ELANCO missed the deadline for Corteva grant. SB will send the list of due dates for upcoming grants to Amber and Jenn.
 - Municipal Meeting Attendance:
 - 6/1/2026 Caernarvon Township meeting was attended by L. Reinsfelder.
 - 6/2/2026 New Holland Borough not attended.
 - 6/2/2026 Earl Township meeting was attended by S. Burke.
 - 6/09/2026 Terre Hill Township meeting was attended by S. Burke.
 - 6/09/2026 East Earl Township not attended.
 - 6/16/2026 New Holland Business Association was attended by S. Burke.
- **Governance Committee Report (S. Burke)**
 - Leak fixed in the main floor bathroom by Baldwin Plumbing. There was a repeat leak 1x and Baldwin was out to look again. Unable to determine cause. No further leaks since.
 - The fire alarm monitoring company will be changing in August.
 - The elevator maintenance contract will be due in August.

- **Management Committee Report** (S. Burke)
 - Nothing to report

New Business

- There is a board vacancy as Joy Dlugosz has resigned. Amber has updated the Board Recruitment packet and will post the opening and the packet on the website.
- Jenn Esbenshade volunteered to take on the Secretary role, the board will vote at the August meeting.
- Amber and Brittany will review the volunteer program at ELANCO.
- The Board members agreed there would be no meeting in July 2026.

Upcoming Board Meetings

- The next Board of Trustees Regular Meeting will be on 8/19/2026.

Adjournment

MOTION (S. Bednar) to adjourn, SECONDED (M. Mooshian) and APPROVED.
Meeting adjourned at 7:59 PM.

Minutes by: S. Burke