

Board of Trustees

Regular Meeting Minutes

Date: Wednesday, September 17, 2025

Call to Order

Held in-person at Library

Meeting called to order 7:01pm by S. Burke.

Members Attending: S. Burke (President), L. Reinsfelder (Vice President), S. Bednar (Treasurer), J. Esbenshade, D. Boone, J. Dlugosz

Also Attending: A. D'Agostino (Director), J. Watson (Assistant Director)

Absent: M. Mooshian, P. Deibler

Welcome and Introduction of Guests

- There were no guests in attendance.

Approval of Agenda

- Motion to approve 09/17/2025 Regular Meeting Agenda MOVED by J. Dlugosz, SECONDED by D. Boone, and PASSED.

Approval of Minutes of Previous Meetings

- Motion to approve the 06/18/2025 Regular Meeting Minutes MOVED by
- S. Bednar, SECONDED by D. Boone, and PASSED.

Current Business

- **Treasurer Report** (S. Bednar)
 - Gifts and donations up.
 - Management Committee will meet shortly and will have proposed budget to present at our next board meeting.
 - Motion to approve to accept report by L. Reinsfelder, SECONDED by J. Dlugosz and PASSED.
- **Director's Report** (A. D'Agostino)
 - 30 viable candidates for open Assistant Director/Youth Services Coordinator position. Interviews to begin in October.

- September-December programs set. Director suggested that we attend program “Writing and Human Creativity in the age of Generative Artificial Intelligence on Saturday October 18, at 2pm.
- **Assistant Director Report (J. Watson)**
 - Partnering with Parents as Teachers and Community Action Partnership will become a year-round effort.
 - Finishing up assembling remaining kits purchased using Ressler Mill Foundation 2024 grant.
 - Summer reading final numbers – 1364 signed up and 953 completed reading.
- **Marketing/Fundraising/Special Events Committee Report (S. Burke)**
 - Appeal letters are mailed out and a flyer and letter packets will be placed in the library for those patrons who may not be on the mailing list.
 - Bingo is set for October 19.
 - Sip & Support with Twin Valley Coffee scheduled for Tuesday, October 28 from 6am-6pm. ELANCO Library will receive 25 % off purchases when mentioning Elanco Library. Flyers can be distributed to borough meetings and to anyone else you may know.
 - Leave a legacy in process.
 - Silent Auction items will be on display by September 22, 2025 in the library and will then be transported to the bingo.
- **Governance Committee Report (P. Deibler)**
- **Maintenance**
 - Patrick came to the library to look into water issues. Garden Spot indicates that “nothing is wrong.” Looking into getting an outside contractor to investigate the issues.
 - Carpet cleaning is scheduled for Veterans Day. It was suggested that a dry cleaner be used.
- **Management Committee Report**
 - Issues will be addressed at executive meeting at the end of the board meeting.
- **Municipality Reports:**
 - Earl Township meeting 9/2 attended by L. Reinsfelder
 - Caernarvon Township meeting 9/2 attended by S. Burke
 - New Holland Borough meeting 9/2 attended by J. Dlugosz
 - East Earl Township meeting 9/9 attended by S. Bednar
 - Terre Hill Borough meeting 9/9 attended by S. Burke
 - S. Burke met with the America Legion on 9/15 to speak about the library.
 - S. Burke will be meeting with the Lions Club and with Leacock Township, meetings not yet scheduled.

New Business

D. Boone is still working on a date for the ELANCO Library Board to present at a school Board meeting

Adjournment

Motion to adjourn MOVED by S. Burke, SECONDED by D.Boone and PASSED.
Adjourned at 7:42 pm.

Executive Meeting after this meeting.

Minutes by: J. Dlugosz