



Board of Trustees Regular Meeting Minutes

Date: Wednesday, August 17, 2025

Call to Order

Held in-person at Library

Meeting called to order 7:05pm by S. Burke.

Members Attending: S. Burke (President), L. Reinsfelder (Vice President), S. Bednar (Treasurer), J. Esbenshade, M. Mooshian, D. Boone, P. Deibler

Also Attending: A. D'Agostino (Director), J. Watson (Assistant Director)

Absent: Joy Dlugosz

Welcome and Introduction of Guests

- There were no guests in attendance.

Approval of Agenda

- Motion to approve 08/20/2025 Regular Meeting Agenda MOVED by P. Deibler, SECONDED by D. Boone, and PASSED.

Approval of Minutes of Previous Meetings

- Motion to approve the 06/18/2025 Regular Meeting Minutes MOVED by J. Esbenshade, SECONDED by D. Boone, and PASSED.

Current Business

- **Treasurer Report** (S. Bednar)
 - MOTION to move \$35,000 from the FLEX Fund to the Operating account now, and a possible second move of up to \$35,000 in the 4th Quarter, if needed, by L. Reinsfelder, SECONDED by P. Deibler, and PASSED.
- **Director's Report** (A. D'Agostino)
 - Thanks to J. Watson all her work during her tenure.
 - Library use statistics keep going up.

- The Library System of Lancaster County is migrating to a new computer system for books, records, etc.
- Library System of Lancaster County member Libraries will resume discussions of new ways to secure sufficient, stable, and sustainable funding after September 18. Longley Insurance recommended adding additional insurance coverage for building replacement cost. MOTION by L. Reinsfelder, SECONDED by P. Deibler, and PASSED provides the additional \$362.00 premium required for recommended insurance coverage for the library.
- Library System of Lancaster County member Libraries will resume discussions of new ways to secure sufficient, stable, and sustainable funding after September 18.
- **Assistant Director Report** (J. Watson)
 - The Summer Reading Program was successful by all accounts.
 - Good attendance and positive comments for Summer Programs.
- **Marketing/Fundraising/Special Events Committee Report** (S. Burke)
 - Dropped off gifts for the staff for all their work this summer.
 - MOTION by M. Mooshian, SECONDED by S. Bednar, and PASSED to include donors from 2020-2024, new homeowners from 2023 to July 2025, and P.O. Box addresses from Terre Hill in the Annual Appeal mailing.
 - MOTION by P. Deibler, SECONDED by D. Boone, and PASSED to use a total of \$25.00 as the minimum donation amount on the response card with the Annual Appeal mailing.
 - Bingo plans are coming together for next month; it will require volunteer help on the actual day. Silent auction items will begin to receive bids in the library beginning 09/22/2025.
 - Grant update: Anna submitted 7 grant requests.
 - Looking forward to the needed elevator in the future, applying for a Keystone Award might be a possibility, but would still require matching funds. Matching funds might be able to be pursued through a HIGH Foundation grant.
- **Governance Committee Report** (P. Deibler)
 - Elevator modernization will be added to the Maintenance List.
 - A concern about recent water leaking around the basement will be added to the Maintenance List.
- **Management Committee Report**
 - There was no report.
- **Municipality Reports:**
 - Earl Township meeting 7/7 & 8/4 attended by L. Reinsfelder
 - Caernarvon Township meeting 7/7 & 8/4 attended by S. Burke
 - New Holland Borough meeting 7/1 & 8/5 attended by J. Dlugosz
 - East Earl Township meetings for July and August were not attended
 - Terre Hill Borough meeting 7/8 & 8/12 attended by S. Burke

New Business

- **2026 Budget Planning** (S. Bednar)
 - Requested proposed scenarios for the September Board meeting.
- **New Holland Presentation**
 - New Holland Band presented \$1,000.00 donation and a plaque to the library.

Adjournment

Motion to adjourn MOVED by S. Bednar, SECONDED by P. Deibler and PASSED.
Adjourned at 8:19pm.

Minutes by: L. Reinsfelder