



Board of Trustees

Regular Meeting Minutes

Date: Wednesday, March 19, 2025

Call to Order

Held in-person at Library

Meeting called to order 7:00pm by S. Burke.

Members Attending: S. Burke (President), J. Esbenshade, L. Reinsfelder (Vice President), S. Bednar (Treasurer), P. Deibler, M. Mooshian

Also Attending: A. D'Agostino (Director)

Also Attending via Zoom: J. Watson (Assistant Director)

Absent: J. Dlugosz, L. Vescovich (Secretary)

Welcome and Introduction of Guests

- There were no guests in attendance.

Approval of Agenda

- Motion to approve 03/19/2025 Regular Meeting Agenda MOVED (P. Deibler), SECONDED (M. Mooshian), and PASSED.

Approval of Minutes of Previous Meetings

- The 2/19/2025 Regular Meeting Minutes will be reviewed at the April Regular meeting.

Current Business

- **Treasurer Report** (S. Bednar)
 - The Treasurer's Report was presented, and there being no major issues, after a MOTION (S. Burke) and SECOND (J. Esbenshade), the report was accepted.
 - The Treasurer and staff are in the process of selecting an auditing firm. The Library System of Lancaster County will pay half of the cost of the audit.
- **Director's Report** (A. D'Agostino)
 - Presented portions of Directors Report covering 2/20/2025-3/18/2025.
 - Acoustic Panels have been installed in the Children's Library.
 - Loan periods, fines, and rules are changing at the Lancaster County level.
 - The 2024 Pennsylvania Annual Report has been completed.
 - Appropriate grant applications are continuing, where appropriate.
 - 2024 Statistical Sheets, monetizing the benefits of library services, have been prepared for use by Board members.
- **Assistant Director Report** (J. Watson)
 - Presented Assistant Director's Report which included program plans and attendance statistics to date.
- **Marketing/Fundraising/Special Events Committee Report** (S. Burke)
 - Presented Marketing/Fundraising/Special Events Report.
 - Bingo in 2 weeks; ticket sales still slow.
 - A special mailing will go out mid-April to request support for utility bills and our unexpected HVAC repair and replacement costs this year.
 - Other ideas and efforts are under discussion and development.
 - A fundraising tracking tool is under construction to assist in future events.
 - M. Mooshian provided update on brick program. Brick is currently being engraved by Miller Monuments. Next phase is to test the invoice and billing process.
- **Governance Committee Report** (S. Burke)
 - Municipal Meeting Attendance:
 - 3/3/2025 Earl Township meeting was not attended by a Board member.
 - 3/3/2025 Caernarvon Township meeting attended by S. Burke.
 - 3/10/2025 New Holland Borough meeting attended by L. Vescovich and S. Burke.
 - 3/11/2025 Terre Hill Township meeting attended by S. Burke.
 - 3/11/2025 East Earl Township meeting attended by S. Bednar.

- S. Burke and M. Mooshian interviewed a potential new Board Member. After a MOTION (S. Burke) and a SECOND (P.Deibler), D. Boone was APPROVED as a new Board Member beginning with the April meeting.
- **Management Committee Report** (S. Burke)
 - Operational Plan
 - Rain issue was discussed. Weaver Construction said that the building is fine and the rain issue should not occur again. They will replace ceiling tiles where needed.
 - Acoustic tiles were installed.

New Business

- **Strategic Planning Committee**
 - Board members were again encouraged to volunteer to serve on a 2026-2028 Strategic Planning Committee. This will be discussed at the April meeting.
- **New Holland Band Lease Amended**
 - Their plans changed; the rent has increased.
 - After a MOTION (L. Reinsfelder) and a SECOND (P.Deibler), S. Burke was APPROVED to sign the amended lease, reflecting the changes.
- **District Advisory Council**
 - There was a discussion about possible alternative funding for the future of Lancaster County libraries. After a MOTION (M. Mooshian) and a SECOND (P. Deibler), M. Mooshian was APPROVED as the ELANCO Library Board representative to support that initiative.

Adjournment

MOTION (M. Mooshian) to adjourn, SECONDED (P. Deibler), and APPROVED.
Meeting adjourned at 8:03PM.

Minutes by: L. Reinsfelder