

Date: Wednesday, November 20, 2024

Call to Order

Held in-person at Library

Meeting called to order 7:02 pm by S. Burke

Voting Board Members:

Attending: S. Bednar (Treasurer), S. Burke (President), T. Carr, P. Deibler, J. Dlugosz, J. Esbenshade, M. Mooshian, L. Reinsfelder (Vice President), L. Vescovich (Secretary)

Absent: None

Non-Voting Board Members: None

Also Attending: A. D'Agostino (Director), J. Watson (Asst Director)

Welcome and Introduction of Guests

- None.

Approval of Agenda

- Motion to approve 11/20/2024 Regular Meeting Agenda MOVED by L. Vescovich, SECONDED by T. Carr, and PASSED.

Approval of Minutes of Previous Meetings

- Motion to approve 10/16/2024 Regular Meeting Minutes MOVED by L. Vescovich, SECONDED by P. Deibler, and PASSED.

Current Business

- **Treasurer Report** (S. Bednar)
 - Presented "Treasurers Report 11/20/2024".
 - Continuing to work on providing proposed changes to ELANCO Library Policy "EL-307 2021-10-19 Fiduciary; Authorizing and Making Payments"
 - Proposed 2025 Budget scenarios forwarded to Management Committee 11/20/2024. Goal is for Management Committee to review and provide recommendation for approval by Regular Meeting scheduled 12/18/2024.

- Motion to accept the “2024-10 Financial Report” MOVED by L. Vescovich, SECONDED by P. Deibler, and PASSED.
- **Director’s Report** (A. D’Agostino)
 - Presented “Directors Report 2024.11” and “Statistical Report 2024.10”.
 - Chairing Library System of Lancaster County (LSLC) Circulation Policy Committee, charged with revising and updating the library system’s circulation policy.
 - LSLC loan rules will be changing in 2025 to improve customer service and to save staff time.
 - Serving on LSLC eResources Committee.
 - Now have access to Mometrix eLibrary, a test preparation resource for students, job seekers, and professionals.
 - Considering new eBook & eAudiobook purchasing options (including OverDrive Advantage Plus) for ELANCO Library.
 - Based on review of magazine subscription usage many titles will be cancelled for 2025.
- **Assistant Director Report** (J. Watson)
 - Presented “11-24Assistant Directors Report”.
 - 2025 Summer Reading Program theme is “Color Your World”.
 - Working to connect County Libraries with educational opportunities related to the Lafayette Bicentennial Celebration.
- **Marketing/Fundraising/Special Events Committee Report** (S. Burke)
 - General Fundraising
 - Presented “Fundraising Report 11.18.24”.
 - US Congressman PA 11th District Lloyd Smucker visited Library 11/01/2024.
 - Basket Bingo event held 11/03/2024 at American Legion was a success. Total profit was \$5,268.08.
 - ELANCO School District Superintendent Michael Snopkowski visited Library 11/14/2024.
 - PA State Representative 99th District Dave Zimmerman visited Library 11/20/2024.
 - Raffle baskets will be placed in the Library from 11/25/2024 through 12/20/2024. Tickets are 1 for \$2 and 3 for \$5.
 - Friends of the Library has scheduled a book sale 12/07/2024. To be held in conjunction with Library yard sale also scheduled for 12/07/2024.
 - To reinstitute buy a brick program.
 - In process of finalizing ELANCO Library brochure.
 - Working on establishment of Friends of the Library bookshelf where patrons can purchase books whenever Library is open.
 - Grants (L. Reinsfelder)
 - Director submitted Ressler Mill Foundation grant application. Requested a total of \$16,000:
 - \$5,000: To replace four public computers in 2025
 - \$5,000: Books and other materials to add to the library’s lending collection for adults for 2025

- \$1,000: Books and other materials to add to the library’s lending collection for young adults for 2025
 - \$5,000: Books and other materials to add to the library’s lending collection for children for 2025
 - Director drafting Abigail L. Longenecker Memorial Foundation grant application (due 12/01/2024). Plan to request a total of \$4,000:
 - \$1,000 for children’s program supplies for 2025
 - \$3,000 for books and other materials to add to the library’s lending collection for children for 2025
 - Continuing to consider other grant opportunities:
 - Educational Improvement Tax Credit (EITC) Grant
 - Pennsylvania Broadband Development Authority (PBDA) Grant
 - Keystone Grant
- Endowments
 - Nothing new to report.
- Municipalities
 - Caernarvon Township Meeting 11/04/2024 attended by S. Burke.
 - Earl Township Meeting 11/04/2024 attended by L. Reinsfelder.
 - New Holland Borough Council Meeting 11/05/2024 attended by L. Vescovich.
 - Terre Hill Borough Meeting 11/12/2024 attended by J. Dlugosz.
- **Governance Committee Report** (L. Vescovich)
 - Revisions to ELANCO Library Policy “EL-307 2021-10-19 Fiduciary; Authorizing and Making Payments” pending input from Treasurer.
- **Management Committee Report** (L. Vescovich)
 - Reviewed “ELANCO Library Operational Plan 2023-2025 2024-11-20(0820);”.
 - Reviewed “ELANCO Library Maintenance One-Time Items 2024-11-20(0830); 2024”.

New Business

- **Upcoming Board Meetings**
 - Next Board of Trustees Regular Meeting scheduled 7:00pm Wednesday 12/18/2024 in-person at Library.
- **Correspondence**
 - None.

Adjournment

Motion to adjourn MOVED by L. Vescovich, SECONDED by S. Bednar, and PASSED. Adjourned at 8:14 pm.

Minutes by: L. Vescovich