

Date: Wednesday, January 18, 2023

Call to Order

Held in-person at Library

Meeting called to order 6:03pm by M. Dilts

Voting Board Members:

Attending: S. Burke, M. Dilts (President), L. Kier, H. Martyniuk (Vice-President),
L. Miller, L. Vescovich (Secretary), R. Wenger

Absent: S. Bednar (Treasurer), L. Burke

Non-Voting Board Members:

Attending: J. Martin

Absent: J. Costello, M. Ireland

Also Attending: A. D'Agostino (Director), J. Watson (Asst Director)

Welcome and Introduction of Guests

- None.

Approval of Agenda

- Motion to approve 01/18/2023 Annual Meeting Agenda as corrected MOVED by L. Kier and SECONDED by L. Vescovich, and PASSED.

Approval of Minutes of Previous Meetings

- The 01/18/2022 Annual Meeting Minutes were approved during the 02/16/2022 Monthly Meeting.
- Motion to approve 12/21/2022 Monthly Meeting Minutes as corrected MOVED by H. Martyniuk, SECONDED by L. Miller, and PASSED. Secretary to post FINAL to Dropbox and provide to Director for posting to Library Website and placing in Library hard copy files.
- Motion to approve 01/05/2023 Special Meeting Minutes as presented MOVED by S. Burke, SECONDED by L. Miller, and PASSED. Secretary to post FINAL to Dropbox and provide to Director for posting to Library Website and placing in Library hard copy files.

New Business

- **2023 Budget**

- Motion to have formal vote to approve the High 2023 Budget Alternate presented and approved at the 01/05/2023 Special Meeting MOVED by L. Kier and SECONDED by H. Martyniuk. Despite three voting members contesting the need for this motion based on motions passed during the 01/05/2023 Special Meeting, the vote proceeded and FAILED (3 for and 3 opposed; one voting member not yet present).
- Motion that we freeze salaries for the time being and that we give the Library Director the leeway to pay the bills until the Board has been able to resolve the question of the budget MOVED by H. Martyniuk and SECONDED by L. Kier. Despite three voting members contesting the need for this motion based on motions passed during the 01/05/2023 Special Meeting, the vote proceeded and FAILED (3 for and 3 opposed; one voting member not yet present).
- Motion to end the budget discussion because we are at an impasse and to be continued by Board at next regular meeting MOVED by H. Martyniuk and SECONDED by L. Kier. Despite three voting members contesting the need for this motion based on motions passed during the 01/05/2023 Special Meeting, the vote proceeded and FAILED (3 for and 3 opposed; one voting member not yet present).
- After arrival of seventh voting member, motion to confirm (despite it being unnecessary) the High 2023 Budget Alternate presented and approved at the 01/05/2023 Special Meeting MOVED by L. Vescovich, SECONDED by R. Wenger, and PASSED (4 for and 3 opposed). Available current assets are sufficient to cover budget deficit.

- **2023 Voting Members**

- Seats:
 - Seat 1: S. Burke to start serving Term 1 ending Jan 2025.
 - Seat 2: S. Bednar to start serving Term 2 ending Jan 2025.
 - Seat 3: M. Dilts Term 1 ends Jan 2023. Per By-Laws, cannot continue serving since he no longer resides in ELANCO Library service area. At close of Annual Meeting, seat will be VACANT.
 - Seat 4: L. Vescovich to continue serving Term 1 ending Jan 2024.
 - Seat 5: L. Miller to continue serving unexpired partial term ending Jan 2024.
 - Seat 6: R. Wenger resignation request accepted creating an unexpired partial term ending Jan 2024. At close of Annual Meeting, seat will be VACANT.
 - Seat 7: L. Burke resignation request accepted creating an unexpired partial term ending Jan 2025. At close of Annual Meeting, seat will be VACANT.
 - Seat 8: L. Kier to continue serving Term 1 ending Jan 2025.
 - Seat 9: H. Martyniuk to continue serving Term 2 ending Jan 2025.

- **2023 Officers**
 - Nominated the following 2023 officers (effective at close of current Annual Meeting):
 - President: S. Burke
 - Vice President: H. Martyniuk
 - Treasurer: S. Bednar
 - Secretary: L. Vescovich
 - Motion that nominations cease and to approve nominated 2023 officers with unanimous ballot MOVED by M. Dilts, SECONDED by L Vescovich, and PASSED.

- **Annual Reports**
 - President's Annual Report (M. Dilts)
 - Applauded the entire Board (particularly the Marketing, Fundraising, & Special Events Committee) in closing 2022 with a deficit much less than budgeted.
 - Staff has done a great job in having programs that have been very well attended. Numbers have been trending up.
 - Appreciated work by Municipality Committee resulting in increases in income from municipalities in our service area.
 - Marketing, Fundraising, & Special Events Committee Annual Report (S. Burke)
 - Reviewed 01/18/2023 Email summary. Fund raising exceeded what was budgeted.
 - Management Committee Annual Report (M. Dilts)
 - Discussed solar proposal. Based on quotes received, Installation of solar panels would have a return on investment that exceeds what is expected from our financial investments. M. Dilts recommends the Board proceed with implementation.

- **2023 Non-Voting Members**
 - J. Costello and J. Martin stepping down as non-voting members (effective at close of current Annual Meeting).
 - Motion to reappoint M. Ireland as 2023 Non-Voting member MOVED by M. Dilts, SECONDED by L. Kier, and PASSED.

- **Executive Session Employee Benefits**
 - Motion to adjourn to executive session to discuss employee benefits MOVED by H. Martyniuk, SECONDED by L. Kier, and PASSED.
 - Adjourned to Executive Session 7:07pm
 - Returned to Annual Meeting 7:32pm

- **2023 Budget Adjustment**
 - Motion to decrease the 2023 budget line "51100A - Regular Wages" by \$4,724 to accommodate the Director and Assistant Director salaries recommended by the Director 01/10/2023 and to increase the 2023 budget line "52106 - Medical & Life Insurance" by \$4,724 to offer a health insurance incentive to both Director and Assistant Director MOVED by L. Vescovich, SECONDED by L. Kier, and PASSED. There is no change to the 2023 Budget total expense of \$331,620 confirmed by the Board 01/18/2023.

- **Health Incentive**
 - Motion to offer each full-time employee (Director and Assistant Director) a health insurance bonus equal to 75% of the premium amount for health insurance purchased by the employee up to a maximum of \$196.83/month (\$2,362/year) upon presenting proof of purchase MOVED by L. Vescovich, SECONDED by R. Wenger, and PASSED. If no proof of health insurance purchase is provided by employee, no health insurance bonus will be provided.

- **Upcoming Board Meeting Schedule**
 - Motion to hold upcoming Monthly Meetings starting 7pm on third Wednesday of each month and the next Annual Meeting 6pm the third Wednesday of January 2024 in-person at the Library MOVED by M. Dilts, SECONDED by L. Vescovich, and PASSED. Director to have advertised as required.

- **Correspondence**
 - Officer transition letters ready for signing.

- **Executive Session Board Voting Member Recruitment**
 - Motion to adjourn to executive session to discuss Board Voting Member recruitment MOVED by M. Dilts, SECONDED by S. Burke, and PASSED.
 - Adjourned to Executive Session 7:42pm
 - Returned to Annual Meeting 7:59pm

Adjournment

Motion to adjourn MOVED by H. Martyniuk, SECONDED by L. Kier, and PASSED. ADJOURNED at 8:02pm.

Minutes by: L. Vescovich