

Date: Wed, March 16, 2022

Call to Order

Held in-person at Library

Meeting called to order at 7:07pm by M. Dilts

Voting Board Members:

- Attending: S. Bednar (Treasurer), L. Burke, S. Burke, M. Dilts (President),
H. Martyniuk (Vice-President), L. Miller, L. Vescovich (Secretary), R. Wenger
- Absent: L. Kier

Also Attending: A. D'Agostino (Director), J. Watson (Asst Director)

Welcome

- Welcome by M. Dilts.

Approval of Agenda

- Motion to approve 03/16/2022 Monthly Meeting Agenda MOVED by H. Martyniuk, SECONDED by L. Vescovich, and PASSED.

Approval of Minutes of Previous Monthly Meeting

- Motion to approve 02/16/2022 Monthly Meeting Minutes as presented MOVED by L. Vescovich, SECONDED by S. Burke, and PASSED. L. Vescovich to post FINAL to Dropbox and provide to Director for posting to Library Website and placing in Library hard copy files.

Current Business (Recurrent Items)

- **Increase Community Awareness of the ELANCO Library and what we offer.**
 - **Introduction of Guests** (M. Dilts)
 - None.
 - **Marketing, Fundraising, & Special Events Committee report** (S. Burke)
 - Fundraising Events no longer being considered for 2022:
 - "Auction Gala" event.
 - Chicken Barbecue.
 - Fundraising Events recently completed:

- “Give a Heart” event wrapped up. Earned \$213.15 used to clear outstanding fines for 13 children.
 - Fundraising Events ongoing or being considered for 2022:
 - Dr Seuss Birdhouse (created and donated by Anne Treadwell). Children to place donation in birdhouse for chance to win a book.
 - Memorial Book Donation. Plate to be placed in book identifying donor.
 - Natures Yolk Eggs Raffle.
 - Solicit previous auction donors to donate money (versus product) directly.
 - Book donor buyback program (pending discussion with Friends of the Library).
 - Grill (donated by JR Zimmerman) Raffle.
 - Annual Appeal.
 - Extraordinary Give.
 - Advent Gift Bag Raffle.
 - Grants.
 - Inn at Leola willing to hold downpayment of \$500 (previously provided for “Auction Gala” event) through December 2022. Are willing use toward catering an event at a location in New Holland.
 - Attended New Holland Business Association meeting 03/15/2022.
 - Pennysaver newspaper article planned. To include need for donations to support Library. Interview scheduled 03/22/2022. To be published 04/06/2022.
- **Governance Committee report** (H. Martyniuk for J. Costello)
 - Continuing to work on policy updates.
 - Continuing to schedule Board In Service session to review strategic planning. Seeking expert facilitator.
 - Received input from committees for 2022 Operational Plan.
- **Ensure the overall sustainability of the library as a community resource.**
 - **Municipality Committee report** (L. Miller)
 - Library Board representatives to municipalities provided updates.
 - **Treasurer Report** (S. Bednar)
 - Motion to accept and file “2022-02 Finance Report” as presented MOVED by S. Bednar, SECONDED by H. Martyniuk, and PASSED.
- **Evaluate and adapt the materials, programs and services offered for the benefit of current and potential patrons.**
- **Improve the Customer Experience, ensuring the ELANCO Library is a friendly, welcoming and community centered organization.**

- **Management Committee report** (M. Dilts)
 - New Holland Boy Scout Troop 48 Mark David DeChristopher successfully completed his Eagle Scout project to repaint the Library Floor 2 walls. Was well done and greatly appreciated.
 - Recent committee meeting focused on 2022 Operational Plan input.
 - Continuing to address and update One-Time Maintenance Items list.

- **Evaluate the culture of the workplace environment to determine ways to improve our employees' satisfaction.**

- **Director's Report** (A. D'Agostino)
 - Expect to receive \$1,375 of American Rescue Plan Funding.
 - Library System training opportunities and information resources are available (look for "Board Governance 101").
 - Completed Annual Report for the State of Pennsylvania.
 - Drafted Director portion of ELANCO Library 2022 Operational Plan.
 - Increased programming at the library is underway.
 - Committed the library to participating in more outreach and partnership events.
 - Working with home school educators to better identify their needs.
 - No other comments or concerns regarding March 2022 Director's Report or February 2022 Library Statistics submitted by A. D'Agostino.

- **Assistant Director Report** (J. Watson)
 - Storytimes on Tuesdays and Thursdays continue to be popular.
 - First round of STEM programming only had a few participants but was well received. Working to promote future STEM programming.
 - Summer reading program presenters have been booked and promotional materials are being created.
 - Partnering with Longwood Gardens.
 - No other comments or concerns regarding March 2022 Assistant Director Report submitted by J. Watson.

New Business

- **Correspondence Needed**
 - None.

- **Upcoming Meetings**
 - Next Board of Trustees Monthly Meeting scheduled for 7:00pm 04/20/2022. To be in-person at the ELANCO Library.

Adjournment

Motion to adjourn MOVED by H. Martyniuk, SECONDED by L. Miller, and PASSED.
 ADJOURNED at 8:45pm.

Minutes by: L. Vescovich